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June 12, 2014

TO: Each Health Deputy

FROM: *for* Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

Cynthia A. Harding

SUBJECT: **NOTIFICATION TO EXECUTE A LICENSE AGREEMENT WITH THE WELLNESS CENTER**

This is to inform you that the Department of Public Health (DPH) will be entering into a License Agreement with Los Angeles County University of Southern California Medical Center Foundation, Inc. (Foundation), a non-profit corporation and dba the Wellness Center (TWC), effective upon execution, to advance community health in the Boyle Heights and surrounding communities.

Under this partnership, DPH will focus on the following: 1) collaboration and partnership with internal agencies to improve the health and well-being of Los Angeles County residents; 2) health educational workshops and presentations on healthy choices about overall health, nutrition, emergency preparedness, disease prevention, etc.; and 3) education and referral of clients to community services and resources including DPH clinical services, substance abuse services, and educational seminars at TWC. To accomplish these, DPH will provide the following services: 1) ask-a-nurse sessions; 2) disease prevention classes; 3) emergency prevention and preparedness workshops; 4) healthy food choices classes; 5) flu vaccination outreach; 6) technical assistance and training on improving health outcomes; and 7) distributing public health education campaign materials to improve health outcomes (i.e., reducing tobacco use, Injury and Violence Prevention, etc.).

DPH has agreed to indemnify the Foundation from and against liability arising from DPH's use of TWC where such claim seeks damages arising from the sole negligence or willful misconduct of DPH or its agents. There will also be shared costs between TWC and DPH, which may include additional custodial services and security. DPH will absorb monthly utility expenses (i.e., telephone and Internet costs).

The collaboration between TWC and DPH will assure a comprehensive and integrated operational approach to better serve the needs and expectations of the community.

County Counsel has reviewed and approved the License Agreement as to use and this action.

If you have any questions or require additional information, please let me know.

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c: Cynthia Harding
Gregory Polk
Sharon Reichman
Deborah Davenport